

**GREGG COUNTY  
COMMISSIONERS COURT AGENDA  
REGULAR MEETING**

Monday, July 18, 2022 @ 10:00 a.m.  
Commissioners Courtroom – 3<sup>rd</sup> Floor – Courthouse  
101 East Methvin Street – Longview, Texas

---

1. Approve payroll and transfer of payroll funds.
2. Approve bills payable, budget amendment requests, and budget transfer requests.
3. Approve health plan claims payments.
4. PUBLIC COMMENTS
5. AUDITOR
  - a. Request approval of Cash Receipts Report for June 2022.
  - b. Acknowledgement of Order appointing Rebekah Acres as Gregg County Auditor for the 8-1-22 through 7-31-24.
  - c. Request acknowledgement and recording of FY23 Budget Court Orders from the Gregg County Board of Judges for Court Reporters and Auditors.
6. COMMISSIONERS
  - a. Request acknowledgment of June 2022 Road and Bridge Report.
  - b. Precinct 1 – request approval to assist City of Longview with re-oiling Alma Street (2 locations), Clemens Road, Pruitt Street, and Winding Way. Pursuant to Interlocal Agreement, the City of Longview will furnish all necessary materials and Precinct 1 will provide labor and equipment. Project Planning Report is included.
  - c. Precinct 2 – request approval to assist City of Longview with re-oiling Melvin Street and Windsor Drive. Pursuant to Interlocal Agreement, the City of Longview will furnish all necessary materials and Precinct 4 will provide labor and equipment. Project Planning Report is included.
  - d. Precinct 3 – request approval for culvert installation at 305 Remington Drive, Kilgore. Precinct 3 will provide labor, equipment, recycled asphalt pavement (RAP) and clay for fill, with the property owner furnishing the culvert. Project Planning Report is included.
  - e. Precinct 4 – request approval for culvert installation at 928 Massey Rock Road, Longview. Precinct 4 will provide labor, equipment and RAP and clay for fill, with the property owner furnishing the culvert. Project Planning Report is included.
  - f. Precinct 4 – request approval to assist City of Longview with re-oiling Caddo Drive, East Nelson Street and West Radio Street. Pursuant to Interlocal Agreement, the City of Longview will furnish all necessary

materials and Precinct 4 will provide labor and equipment. Project Planning Reports are included.

- g. Precinct 4 – request approval to assist City of Lakeport in replacing culvert beneath Dodd Road due to chronic drainage issues. The City of Lakeport will provide all necessary materials and Precinct 4 will furnish labor and equipment. Project Planning Report is included.
- h. Precinct 4 – request approval to assist City of Easton in re-surfacing driveway and parking area at Easton Community Center, located at 116 Starling Street, Easton, Texas. City of Easton will provide all necessary materials and Precinct 4 will furnish labor and equipment. Project Planning Report is included.
- i. Precinct 4 – request approval to assist City of Easton in repairs on Pegues Road. Precinct 4 will furnish labor and equipment and City of Easton will provide all necessary materials. Project Planning Report is included.

7. CONSTABLES

- a. Precinct 1 – request approval to transfer \$1,947.49 from 710000 Contingency to 754000 Non-Capital for the purchase of laptop to replace current model which is end-of-life and non-operational. Budget Transfer Request is included.

8. COUNTY CLERK

- a. Request approval of Commissioners Court minutes for June 2022.

9. COUNTY JUDGE

- a. Request approval of General Certificate of Gregg County and Approval Certificate in support of the East Texas Housing Finance Corporation (Ware Meadows Apartments) related to the issuance by the Corporation of its Governmental Lender note.
- b. Discussion and any necessary action to approve the Resolution and Designations for Fund 81826 American Rescue Plan Fund (ARPA) as lost revenue, essential law enforcement retention, and operation of a temporary court. Additionally, the designation for Fund 81826 lost revenue for governmental services to provide Phase 1 broadband infrastructure improvements.
- c. Request approval of resolution citing Gregg County's support of the Gregg County Broadband Study and Action Plan Project Recommendations as presented in court by David Cleveland, Executive Director of East Texas Council of Government, on June 29, 2022.

10. EAST TEXAS REGIONAL AIRPORT

- a. Discussion and necessary action to approve transfer of funds in the amount of \$15,000.00 from 732700 utilities to 730100 supplies, 732800 repairs and maintenance, 740800 fuel and lubrication, and 740600 rental equipment due to rising costs of repairs, supplies and fuel. Budget Transfer Request is included.

11. HUMAN RESOURCES

- a. Discussion and any necessary action to approve Gregg County's Cafeteria Plan Plus Flexible Spending Accounts Plan Document and Summary Plan Description (SPD) with Adoption Agreement effective 7-1-22.

12. INFORMATION TECHNOLOGY

- a. Request approval of items on included Inventory Transfer List to be collected, processed, and disposed of, pursuant to State and Federal mandates, by STS Electronic Recycling,

13. MAINTENANCE

- a. Discuss and consider approval for CenterPoint Energy to install a 2" gas line within the western right-of-way of Plum Creek Road, located in Precinct 1. Additionally, request approval to bore directionally beneath Plum Creek Road to install 1" gas line.
- b. Discuss and consider approval for CenterPoint Energy to install a 2" gas line within the western right-of-way of James Drive and southern right-of-way of Lula Drive, located in Precinct 1. Additionally, request approval to bore directionally beneath Lula Drive to install 1" gas line.
- c. Discuss and consider approval for Tryon Road Special Utility District to perform two (2) directional bores beneath Sam Page Road (at its intersection with Greenhill Road) to provide domestic water loop for new residential development, located in Precinct 1.
- d. Discuss and consider approval for Frontier Communications to install aerial and underground fiber optic cable (via road bores) at locations listed below in Precinct 3.

East Wilkins Road (3), East Wilkins Road @ Champion Drive, West Wilkins Road @ Pea Reaux, West Wilkins Road, Susan Street, Meridian Street, Omaha Street, Mt. Pisgah Road @ Goforth Road, Goforth Road @ Mt. Pisgah Road, Goforth Road, Goforth Road @ Memory Lane, Goforth Road, Harwick @ FM 3053, Browning Street @ FM 3053, Browning Street (2), Remington Drive @ FM 3053, Remington Drive, Remington Drive @ Marlin Drive, Marlin Drive, Colt Drive, Samples Road @ FM 3053, Samples Road, Craven Street, Fairmont Street, FFA Road, FFA Road @ Wilshire Road, Carra Street @ FM 1252, Guinn Street @ Old Highway 135, Fritz Swanson Road South of IH-20, Fritz Swanson Road North of IH-20, Fritz Swanson Road, Fritz Swanson @ Goforth Road @ Steele Road, Van Meter Road (2), Rabbit Creek Circle, Rabbit Creek Drive, Goforth Road @ Magnolia Road, Jones Mobile Park Road @ Goforth Road, Old Highway 135 @ Smallwood Road, Smallwood Road (3).

14. PURCHASING

- a. Consider approval of copy machine lease for the County Clerk's Office: Contract # DIR-CPO-4437
- b. Consider approval to authorize Purchasing Agent to advertise and request sealed proposals for Bulk Fuel and Supplies for Gregg County, Texas: RFP-2022-18

- c. Consider approval of contract for storage services with Texas State Library and Archives Commission for County Clerk.
- d. Consider approval to enter into an Interlocal Cooperative Purchasing Agreement between Gregg County and East Texas Council of Government (ETCOG) Cogworks Purchasing Cooperative.

15. SHERIFF

- a. Request acceptance of State Criminal Alien Assistance Program (SCAAP) payment of \$32,836.00, less 22% (\$7,223.92) for Justice Benefits, Inc. (JBI), per contracted agreement. Additionally, request approval for funds to be used for the following:
  - Vehicle purchase for inmate transport
  - Medical and mental health services
  - Training for Corrections Officers, relative to offender population management
- b. Request acknowledgment of County Judge Order Delegating Hearing of Mass Gathering Applications to Sheriff Maxey Cerliano, pursuant to Texas Health and Safety Code 751.0055, including application relative to the Order.
- c. Request approval to transfer \$7,500.00 from Emergency Management Budget Fund 732800 Repairs and Maintenance to 754000 Non-Capital for the purchase of a truck cargo carrier. Budget Transfer Request is included, as well as Sole Source letter.
- d. Request approve transfer of \$412,500.00 from 650520 Group Health Insurance and 650110 Salaries and Wages to 753000 Capital Equipment for the purchase of ten (10) Tahoe vehicles. Budget Transfer Request is included.

16. VETERANS SERVICE

- a. Annual presentation of Geographic Distribution Report of Veterans Administration Expenditures (GDX) for FY21 by Veterans Service Officers Kevin Marshall and Angela Stagg.

17. ADJOURN