

FY20-21 Payroll Calendar including Critical Deadlines

P/R #	Pay Period		All Payroll Changes Due - 12 Noon on	Last Day for Employee to enter WTE - 12 Noon on	Last Day for Authorizer to Approve and Submit Electronic Employee Time (for WTE users) and Last Day for Time Keeper to Enter Manual Time Entry (for NON WTE Departments) - 12 Noon	Pay Date
	Start	End				
22	10/5/2019	10/18/2019	10/2/2019	10/19/2019	10/21/2019	10/25/2019
23	10/19/2019	11/1/2019	10/16/2019	11/2/2019	11/4/2019	11/8/2019
24	11/2/2019	11/15/2019	10/30/2019	11/16/2019	11/18/2019	11/22/2019
25	11/16/2019	11/29/2019	11/13/2019	11/30/2019	12/2/2019	12/6/2019
26	11/30/2019	12/13/2019	11/27/2019	12/14/2019	12/16/2019	12/20/2019
1	12/14/2019	12/27/2019	12/11/2019	12/28/2019	12/30/2019	1/3/2020
2	12/28/2019	1/10/2020	12/23/2019	1/11/2020	1/13/2020	1/17/2020
3	1/11/2020	1/24/2020	1/8/2020	1/25/2020	1/27/2020	1/31/2020
4	1/25/2020	2/7/2020	1/22/2020	2/8/2020	2/10/2020	2/14/2020
5	2/8/2020	2/21/2020	2/5/2019	2/22/2020	2/24/2020	2/28/2020
6	2/22/2020	3/6/2020	2/19/2020	3/7/2020	3/9/2020	3/13/2020
7	3/7/2020	3/20/2020	3/4/2020	3/21/2020	3/23/2020	3/27/2020
8	3/21/2020	4/3/2020	3/18/2020	4/4/2020	4/6/2020	4/10/2020
9	4/4/2020	4/17/2020	4/1/2020	4/18/2020	4/20/2020	4/24/2020
10	4/18/2020	5/1/2020	4/15/2020	5/2/2020	5/4/2020	5/8/2020
11	5/2/2020	5/15/2020	4/29/2020	5/16/2020	5/18/2020	5/22/2020
12	5/16/2020	5/29/2020	5/13/2020	5/30/2020	6/1/2020	6/5/2020
13	5/30/2020	6/12/2020	5/27/2020	6/13/2020	6/15/2020	6/19/2020
14	6/13/2020	6/26/2020	6/10/2020	6/25/2020 by 5 p.m.	6/26/2020	7/2/2020
15	6/27/2020	7/10/2020	6/24/2020	7/11/2020	7/13/2020	7/17/2020
16	7/11/2020	7/24/2020	7/8/2020	7/25/2020	7/27/2020	7/31/2020
17	7/25/2020	8/7/2020	7/22/2020	8/8/2020	8/10/2020	8/14/2020
18	8/8/2020	8/21/2020	8/5/2020	8/22/2020	8/24/2020	8/28/2020
19	8/22/2020	9/4/2020	8/19/2020	9/4/2020	9/4/2020 by 5 p.m.	9/11/2020
20	9/5/2020	9/18/2020	9/2/2020	9/19/2020	9/21/2020	9/25/2020
21	9/19/2020	10/2/2020	9/16/2020	10/3/2020	10/5/2020	10/9/2010
22	10/3/2020	10/16/2020	9/30/2020	10/17/2020	10/19/2020	10/23/2020
23	10/17/2020	10/30/2020	10/14/2020	10/31/2020	11/2/2020	11/6/2020
24	10/31/2020	11/13/2020	10/28/2020	11/14/2020	11/16/2020	11/20/2020
25	11/14/2020	11/27/2020	11/10/2020	11/25/2020	11/30/2020	12/4/2020
26	11/28/2020	12/11/2020	11/25/2020	12/12/2020	12/14/2020	12/18/2020
1	12/12/2020	12/25/2020	12/9/2020	12/23/2020	12/23/2020 by 5 p.m.	1/1/2021

*Payroll submission deadlines and change cut off dates are subject to change after advance notification due to Holidays schedules.

Highlighted dates above are special deadlines due to the county holiday schedule.