



Gregg County Purchasing Department

Kelli L. Davis, CPPB, Purchasing Agent

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ purchasing@co.gregg.tx.us

May 8, 2017

Wiss, Janey, Elstner Associates, Inc.

Carl Larosche

9511 N. Lake Creek Parkway

Austin, Tx 78717

clarosche@wje.com

512-257-4800

Mr. Larosche,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of Professional Engineer Services for Window Project at the Gregg County Courthouse for Gregg County Bid 2017-704 on the May 8, 2017 Agenda. Please review the attached contract and sign and return to Gregg County within fourteen (14) business days of receipt.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

A handwritten signature in black ink that reads "Kelli Davis". The signature is written in a cursive style with a horizontal line underneath the name.

Kelli Davis, CPPB

Gregg County Purchasing Agent

Longview, Texas